THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA– 3/1/2023, 7:00 PM – VIA ZOOM
8601 McAlpine Park Drive
Charlotte, North Carolina 28211

Board Members Present:Paul Sagoo, Courtney Dailey, Erika Rogers, Dr. Bobby Selkin
Board Members Absent: Pamela D.
Others Present:

I. Call to Order: Meeting called to order at: 7:06 PM
II. Minutes- review the previous minutes (none available)
III. Introductions- board members introduce who they are and their experience with CSS.
IV. Board Member Roles and Responsibilities- Mr. Dailey will follow up with other member to see if they are interested in having a specific role
   A. Chairperson- facilitates the board meetings
   B. Co-Chairperson- assist with the facilitation of the board meetings
   C. Secretary- responsible for maintaining the minutes

V. Upcoming Meeting Dates:Board members will meet on the 1st Wednesday of each month. Meetings will take place via Zoom and in person.

VI. MOTION PASSES
VII. Officer Reports
   a. Board Chair Report-
   b. Head of School Report-.
   c. Budget Report-
   d. PTO Report-
   e. Board Comments :Dr. Selkin discussed working with a Charlotte Observer writer on telling great stories that are taking place at CSS –Mr. Daily discussed the importance of the board and the staff and students being connected.This would encourage a positive proactive relationship. — Dr. Selkin asked about the current fundraising events that are taking place at CSS.Board would like to see the events initiated again.--Dr, Selkin asked about the current enrollment of CSS, possibly 150 students.

   f. Committee Reports.
      i. Governance Committee – None
      ii. Personnel Committee – None
      iii. Marketing & Recruitment Committee – Board discussed the email that was sent recently from Miss Rock regarding the marketing initiative that is currently being initiated at the school level. Selkin spoke to the marketing of the school to align with the product being presented. Dr. Selkin also proposed restarting the ACT prep program that CSS had in the past.
      iv. Finance Committee – None

   g. Visitor Reports None

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VIII. Public Comments-

IX. Old Business

a. None

X. New Business-Meeting went into Executive Session.

a. None

XI. Comments or Announcements

a. What is the desired amount of members that need to be present for a board to be recognized as a functioning board. (No less than 5 no more than 11) The Board discussed the strategic plan for adding individuals to the current board. Mr. Dailey will check with Ms. Iris to find out how many individuals have submitted their confidentiality form.

XII. Adjournment of Regular Meeting

a. Motion to adjourn Regular Meeting –
MOTION PASSES

b. Regular Meeting adjourns at _7:38 PM

XIII. Next Regular Meeting Date

a. April 5, 2023 7:00 PM

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MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING – _4-5-23, 7:00 PM – VIA ZOOM
8601 McAlpine Park Drive
Charlotte, North Carolina 28211

1. Call to Order- Meeting called to order at 7:00 PM, via Zoom
a. Roll call
b. Confirmation of quorum

2. Approval of the Agenda
-Introductions (Mr. Bellamy and Ms. DeGraffenreid introduced themselves to the existing Board members)
-House Cleaning (Pics, Paperwork, Best practices, Exchanging Numbers, Powerpoint)
Reminder of request to have picture and quick Bio to be added to the school's website. Also double check that all your forms have been given to Ms. Iris.
Mr. Dailey asked that board member review Robert's Rules of Order and the school powerpoint that was created by Ms. Rock. The PW contains information about Charlotte Secondary School.
-Head of School Report- information shared with the board members.

3. Approval of the Minutes from the Previous Meeting- previous meeting minutes were approved by the board

4. Old Business (Committee Assignments, Brief Discussion)
Governance Committee
Personnel Committee
Marketing Committee
Finance Committee

5. Head of School Report
Mr. Dailey reviewed the details with the board.
Staffing- Recently 1 teacher was dismissed and filed a complaint against CSS. The complaint wasn't found to be valid and the case was closed. Ms. Brooks EC teacher recently resigned due to family hardship. Her position is being done by the building long term sub at this time.
Budget- Ms. Rock has met with Arcadia and discussed funds that are available to utilize to benefit the school.
Planning- In the process of planning graduation. As of April 5th, Mr. Daley will be the speaker of graduation. We are asked to attend EOY events if possible
Professional Development

Enrollment- Currently 171. The 9th grade class is capped at 95. Application re currently being accepted since the school is in the 4th quarter,

6. New Business

-General Ideas- methods to improve the current enrollment. Discussed ways to improvement the “school product”

- Team sports
- Extracurricular activities
- Transportation

Dailey proposed an innovation audit. A walkthrough to review the activities that are currently being done and provide suggestions on how to complete the process more effectively. Ms DeGraffenried asked about the School Leadership Team/ School Improvement Plan. She suggested that we get access to the SLT/SIP and review and add to the current website. Also can we have access to school data (graduation rate data, etc).

-Partnerships (Possible connection with CMPD for coaching the team sports, Blumenthal Performing Arts for drama/arts connection) Mr. Dailey with discuss with his next meeting with Ms. Rock.

-Parent Involvement- Ms. DeGraffenreid asked for information regarding the opportunity for parents to be involved, especially at the high school level. A recommendation was that the website be utilized as a one stop stop for families.

-PBIS Event Tomorrow

Encouraged that the board attends and celebrates with the students and staff members.

6. Comments or Announcements
7. Adjournment of Meeting- Meeting was adjourned at 8:00 pm by Mr. Daley
8. Next Meeting Dates- Next meeting will be held