



## ***Parent's Guide to Student Achievement (PGSA)*** **Based on Parents' Bill of Rights - SB 49; Session Law 2023-106**

It is the goal of Charlotte Secondary School System to offer parents and guardians access to information regarding student achievement via the district's Parent's Guide to Student Achievement (PGSA). Should you wish to obtain paper copies of this document and its contents, you can make a request through your child's respective school.

<p><b>1a) How can my child be promoted to the next grade level?</b></p>	<p>The following are the relevant State and local requirements for a child to be promoted to the next grade level. The relevant part of this link is found in <u>Part 1A (pp. 15-28)</u> regarding retention, promotion, alternatives to show reading proficiency, etc. <a href="#">N.C. Grade Level Promotion Guide</a>.</p> <p>The following information covers minimum state graduation requirements from the state to earn a diploma and graduate. It also covers specific cohort information. Local school districts and other public school units may require additional courses and credits to graduate. <a href="#">Information on NC High School Graduation Requirements</a>.</p> <p><a href="#">Student Handbook</a> Please refer to page 9 and page 14 <a href="http://www.charlottesecundary.org">www.charlottesecundary.org</a> Please refer to the Student Athletic Handbook under the Athletics Tab</p>
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**1b) What is my child learning at school? How can a parent review these materials?**

In North Carolina, all schools use the same Standard Course of Study, determined by the State Board of Education. These standards are the knowledge and skills students should understand by the end of each grade/course.

The following standards can be found at [NCDPI Office of Academic Standards website](#)

There are standards for: Arts Education, Career Technical Education, Computer Science, English Language Arts, English Language Development, Student Success Standards, Healthful Living, Information and Technology, Mathematics, Science, Social Studies, and World Language.

Local districts, schools and teachers determine how to teach these standards, including curriculum, supplementary materials, books, etc.

[Student Handbook](#) Please refer to page 5  
[Charlotte Secondary Intervention Delivery Models](#)

[IXL Learning](#)  
[Florida Center for Reading Research](#)  
[Free Rice](#)

**HEALTHFUL LIVING: Reproductive Health and Safety**

The Charlotte Secondary School health education program will be taught to students from grades 5-9. In grades 5-9, Charlotte Secondary School students learn about Reproductive Health and Safety (Family Life Education). CSS provides quality Family Life Education instruction for your child. Our Health/PE dept. Uses only approved curriculum materials when teaching in the classroom.

	<p>Charlotte Secondary School will communicate with parents prior to beginning the Reproductive Health and Safety Unit. All parents/guardians have the right to “opt out” of this unit. This “opt out” must be in writing to the principal and teacher stating you do not want your child to participate. Substitute lessons will be assigned.</p> <p>Charlotte Secondary School offers Career and Technical Education (CTE) courses to our Occupational Course of Study students, allowing students to explore careers and acquire credentials. Access information on CTE Career Clusters, Pathways, Course Details, and Credentials on the link below.</p> <p><a href="#">NC Course Management System</a></p>
<p><b>1c) How will a parent learn about my child’s progress in school or with a class?</b></p>	<p>Charlotte Secondary School shares the progress of students through a variety of ways. Students receive progress reports every 4.5 weeks and report cards at the end of every quarter (every 9 weeks). These are sent to families along with areas for improvement. This is a key form of academic communication between Charlotte Secondary School and its families. Please refer to the link below.</p> <p><a href="#">Charlotte Secondary School Parental Involvement Policy</a></p> <p>Students in grades 6-12 receive a Traditional Report Card calculated using a 10-point grading scale. Parents have access to their child’s grades 24/7 using PowerSchool’s Parent Portal. Parents can login to Parent Portal by visiting the Charlotte Secondary School’s website, <a href="http://www.CharlotteSecondary.org">www.CharlotteSecondary.org</a> and click PowerSchool Parent Portal under the Resources tab. If you do not yet have a Parent Portal login, contact your child’s school. <a href="https://charlottesecondary.powerschool.com/public/">https://charlottesecondary.powerschool.com/public/</a></p> <p>The NC <b>transcript</b> contains grades from all high school classes, weighted and unweighted Grade Point Average (GPA), standardized test data and student demographics. Students may ask for an unofficial transcript at any time. CSS provides each senior with three official</p>

	<p>transcripts at no charge (for college applications, programs, scholarships, etc.). In addition, there is no charge for mid-year senior transcript, final transcript after graduation, and transcript for any award or scholarship requested. After a student graduates, a five dollar charge will be applied for any additional transcript request.</p> <p><b>State Assessments:</b>  Individual Student Reports for end-of-grade/course tests and other state assessments (English language proficiency assessment) are accessible in the parent portal of the NC-SIS (PowerSchool) at this <a href="#">Parent portal</a>  All NC students take end-of-grade assessments for reading and math in grades 3-8. Students take end-of-grade science assessments in grades 5 and 8. High school students take end-of-course assessments in English II, Biology, NC Math 1, and NC Math 3.</p> <p>Students in Grade 10 take the Pre-ACT. Students in grade 11 take the ACT. Students who are CTE Concentrators in Grade 12 take ACT WorkKeys. Those results are shared by ACT.</p> <p>.</p>
<p><b>1d) What are the qualifications of my child's teachers?</b></p>	<p>The licensure look up webpage does not include current employment information. Parents may need additional information (i.e., middle name or license number) to identify the teacher accurately. Substitute teachers (either short or long term) may not hold a NC teaching license.</p> <p>Please contact our Human Resources office at 704-295-0137 to verify an educator's licensure status.</p>
<p><b>1e) What are the requirements for school enrollment? What are the</b></p>	<p>The following are the North Carolina statutory school entry requirements, this includes required immunizations:  Charlotte Secondary School Enrollment Policy:</p>

<p><b>immunizations needed or recommended for children?</b></p>	<p><a href="#">Admissions and Enrollment Policy</a></p> <ul style="list-style-type: none"> <li>- Admission requirements: <a href="#">GS 115C-364.pdf (ncleg.gov)</a></li> <li>- Immunization records: <a href="#">GS 130A-155.pdf (ncleg.gov)</a></li> <li>- Immunization requirements: <a href="#">GS 130A-152.pdf (ncleg.gov)</a> <a href="#">NC GS 130 A-152 SL2023-134.pdf (ncleg.gov)</a>, Section 5.8(e) on page 64”)</li> </ul> <p>Information on school assignment can be located through:</p> <ul style="list-style-type: none"> <li>● N.C. Law on School Assignment: <a href="#">GS 115C-366</a></li> <li>● Charlotte Secondary School Address: 8601 McAlpine Park Drive, Suite 200, Charlotte, NC 28211</li> </ul> <p>Information on required health assessments and immunizations for students are available through the North Carolina Department of Health and Human Services (NCDHHS). NCDHHS <a href="#">Immunizations</a> Resources. Please refer to pages 35 - 36 in the CSS <a href="#">Student Handbook</a></p> <ul style="list-style-type: none"> <li>- Expected Immunization Schedules <ul style="list-style-type: none"> <li>- <a href="#">Kindergarten Entry Vaccine Requirements</a></li> <li>- <a href="#">Seventh Grade Entry Vaccine Requirements</a></li> <li>- <a href="#">Twelfth Grade Entry Vaccine Requirements</a></li> </ul> </li> </ul>
<p><b>2a) How can a parent help their child learn and make progress?</b></p>	<p>Engaging with your child about school and what they are learning is pivotal to their learning process.</p> <ul style="list-style-type: none"> <li>● Be engaged with your child’s current lessons/courses.</li> <li>● Proactively ask teachers about your child’s progress in class.</li> <li>● Communicate with teachers about your child’s academic and behavioral goals/progress.</li> </ul>

- Seek out ways to assist in your child’s growth. Ask their teachers.
- Attend school events regularly.

**CSS Resources:**

[PowerSchool](#) currently                      Curriculum Night  
Infinite Campus 25-26 year              Powerschool Night  
[Talking Points](#) - Families APP        School Website [www.charlottesecundary.org](http://www.charlottesecundary.org)  
[Google Classroom](#)  
Teacher websites

**Parent Guides for Academic Standards:**

The following grade level guides contain information to support parents and caregivers with understanding the North Carolina Standard Course of Study. The purpose of these guides is to inform parents about the standards, as well as provide useful strategies to incorporate at home.

Parent Guides for [ELA](#)  
Parent Guide for [ELD](#)

[Social Studies Parent Guides](#)  
[Science Parent Guides](#)

<p><b>2b) How can a parent help their child develop citizenship, social skills and respect for others?</b></p>	<p>Charlotte Secondary School embeds Portrait of a Graduate skills in the classroom and school setting. These durable skills were developed by NCDPI and will support a child’s understanding of citizenship, social skills and respect for others.</p> <p>SEL Resource: <a href="#">Second Step</a></p> <p>Grade level specific resources, including developmentally appropriate milestones can be found in the following resource repository  <a href="#">NC Portrait of a Graduate - Durable Skills</a>.</p> <p>Parents/Families are encouraged to attend Charlotte Secondary school events as well as become engaged throughout the school day including attending school assemblies, school clubs, and being involved with Mr Brothers Keepers.</p>
<p>2c) Parental actions that can strengthen the child’s realization of high expectations and setting lifelong learning goals.</p>	<p>Charlotte Secondary School embeds Portrait of a Graduate skills in the classroom and school setting. These durable skills were developed by NCDPI and will support a child’s understanding of citizenship, social skills and respect for others.</p> <p>Grade level specific resources, including developmentally appropriate milestones can be found in the following resource repository  <a href="#">NC Portrait of a Graduate - Durable Skills</a>.</p>
<p><b>2d) How can a parent strengthen communication with the school/teacher?</b></p>	<p>Communication with parents and families is very important to us. Charlotte Secondary School’s website is the primary way that we communicate with parents, students and the community <a href="http://www.charlottesecondary.org">www.charlottesecondary.org</a> . Our school maintains a website that provides</p>

information about activities and events specific to our school community.

Additionally, Charlotte Secondary School uses the following platforms for communication between home/school

- Facebook  
<https://www.facebook.com/share/GGRW9Y7m2sgQvsCd/?mibextid=qi2Omg>
- Instagram [www.charlottesecundary.org](http://www.charlottesecundary.org) CSStoday
- Talking Points <https://talkingpts.org/families/>
- Teacher emails

**Tips for Parents:**

- Visit the Curriculum and Instruction website for parent/family resources.
- Stay informed of school activities by visiting school websites, registering your Talking Points account, and reviewing newsletters and notes.
- Check PowerSchool weekly (grades 6-12) for missing assignments and current grades.
- Review progress reports and report cards with your child. Set goals with your child.
- Communicate with your child's teacher about his/her progress and upcoming events.
- Monitor homework by ensuring your child completes his/her homework and it is turned in on time.
- Talk to your child about his/her school experience. Indicate to your child that you expect school to be a positive experience.
- Encourage daily reading by providing opportunities for your child to read both fiction and non-fiction books and articles.
- Utilize digital resources to support your child's individual learning. Check school and Google Classroom for more details.

	<p>The following are NCDPI developed parent guides that provide suggestions for building strong relationships with your child’s teacher and supporting communication between home and school.</p> <p><a href="#">Building Strong Relationships with Your Child’s Teacher</a> (NC Rethink Education Program)  <a href="#">How You Can Use Questions to Support Your Child’s Learning</a> (NC Rethink Education Program)</p> <p>Additional general parent guides and parent resource webinar recordings can be found at the <a href="#">following website</a>.</p>
<p>3) <b>What services are available for parents and their children?</b></p>	<p><a href="#">CFNC &amp; NCSEAA: What You Need to Know About the Better FAFSA</a></p> <p><a href="#">NC Promise Program</a></p> <p><a href="#">CPCC</a></p> <p><b>Annual Futures Fair:</b> In order for students and families to learn about college, career and military options, CSS hosts a college and career event at the school annually every fall. We also have local community partners to share information about careers and military options to help students consider options for their future.</p> <p>CSS meets with families on an individual basis to discuss and assist with the Financial Aid and scholarship process. (i.e. FAFSA application, scholarship availability, etc.) Support is available in English and Spanish.</p>

<p><b>4) What are opportunities for parents to participate with school?</b></p>	<p><a href="#">Student Handbook , pg 5</a> PTO-Parent Teacher Organization  <a href="#">Student Handbook, pg 24</a> Volunteers</p>
<p><b>5. What are the rigorous academic programs available to my child? How can I learn more about them?</b></p>	<p>Charlotte Secondary School provides a range of options for students to explore and develop their interests and skills at their academic level.</p> <p><b>Career &amp; Technical Education (CTE) program</b> description:  Career Pathways are the heart of Career &amp; Technical Education. A career pathway is a structured sequence of courses that lead to an industry credential, post-secondary employment or further training and development. The purpose of a career pathway is to guide students through a continuum of courses leading to the development of advanced technical skills.</p> <p>For more information on CTE in NC, and to learn about Career Clusters, Pathways, and Course Information, Standards, and applicable Credentials please visit:  <a href="#">Course Management System</a>.</p> <p><a href="#">The Innovative Education Initiatives Act</a> (SL 2003-277, Senate Bill 656) and the Cooperative Innovative High School Programs statute (§ 115C-238.50-.55) encourage Local Education Agencies (LEAs) to partner with their local postsecondary Institutions of Higher Education (IHEs) to provide cooperative programs jointly in high schools and colleges/universities that will expand students’ opportunities for education success through high quality instructional programming.  <u><a href="#">NC Cooperative Innovative High Schools</a></u></p> <p>At Charlotte Secondary School, students are often provided the following services:</p>

- Differentiated curriculum and instruction with flexible student groups;
- Accelerated opportunities (subject and/or grade acceleration, credit by demonstrated mastery (CDM), AP/IB/CIE courses, dual enrollment courses)
- Enrichment experiences, which may be during the school day or beyond, and may be within the regular calendar year or may include summer opportunities; and
- Other opportunities are extended during the school day.

**Honors Level Courses:** Charlotte Secondary students have access to a variety of honors level courses in high school. These courses are available in the course catalog located at [2024 Curriculum Course Guide](#).

Honors level courses typically have a faster pace than standard level courses. They offer additional rigor, complexity and creativity than standard level courses.

**Career and College Promise (CCP):** Charlotte Secondary School partners with Central Piedmont Community College to offer dual enrollment opportunities through the CCP program. If your high school student qualifies, students may earn high school and college credit.

CCP courses may be taken in the College Transfer or Career and Technical Education pathway. These courses count for both high school and college credit. Tuition is free for families.

To learn more about this program, contact your child's high school counselor or principal. Additional information is available at [CPCC Dual Enrollment](#)

NCVPS [North Carolina Virtual Public School \(NCVPS\)](#) is NC's state supplemental program and leader in online education, providing inclusive learning opportunities for students

across the state. Founded in 2007, with a strong commitment to ensuring quality education for all students, regardless of location, NCVPS has over 16 years of experience serving diverse learners.

Students may enroll in NCVPS courses for a variety of reasons. Work with your school counselor if you are interested in taking NCVPS courses.

**Governor's School:** Each summer, NC Governor's School offers a unique opportunity for high-achieving rising juniors and seniors to learn with their peers from across the state in an 4-week residential program at two college campus sites.

For more information on eligibility and the application process, contact Genevieve Fast or visit the Governor's School website, [www.ncgovschool.org](http://www.ncgovschool.org).

**Summer Ventures in Science and Mathematics** is a no-cost, state-funded program for academically talented North Carolina students who aspire to careers in science, technology, engineering, and mathematics. Students presently in the 10th or 11th grade in high school whose custodial parents or guardians established legal residency in North Carolina no later than December 1 of the current year can apply to this program. These students must have high academic ability and motivation and have a keen interest in science and mathematics. The program is not designed to provide incentive for students whose academic performance reflects a lack of self-motivation or discipline. Consideration is given to students whose abilities are not accurately reflected in grades and standardized test scores, such as those for whom English is a second language and those who have exceptionalities. Applications are completed online through CFNC.org beginning in October (students must know their CFNC ID). Students should see their counselor for more information. Official application information can be found at: <https://www.ncssm.edu/summerventures>.

Charlotte Secondary School selects 4 juniors with the highest academic averages. **Junior Marshal** is an honor bestowed on the top academic students from the high school junior

	<p>class. Junior Marshals attend the Senior Awards Ceremony and Graduation in an honorary and service capacity.</p> <p><b>Honor Graduates</b> are classified as follows and weighted GPAs are not rounded up (graduation cords are given prior to graduation):</p> <p>Valedictorian Salutatorian</p>
<p><b>6) What school choices are available for my child?</b></p>	<p>In addition to the conventional school option, where students are assigned based on their residence, many options for students and families are available. Visit the link to learn more about opportunities for our families at <a href="#">CMS</a>.</p> <p>There are additional options for families to choose for their child’s education.</p> <p><b>Charter Schools</b> Charter schools are public schools of choice that are authorized by the State Board of Education and operated by independent non-profit boards of directors. State and local tax dollars are the primary funding sources for charter schools, which have open enrollment and cannot discriminate in admissions, associate with any religion or religious group, or charge-tuition. Charter schools operate with freedom from many of the regulations that govern district schools, but charter schools are held accountable through the State assessment and accountability system.</p> <p>If you are interested in NC charter schools, visit <a href="#">NC charter school</a> for information, resources, and contacts.</p>

	<p><b>Nonpublic Education and Scholarship Grants</b>  Nonpublic education is overseen by the <a href="#">NC Department of Administration</a>.</p> <p>For a list of private schools, visit this <a href="#">NC Private Schools</a>.</p> <p>For information on how to start a homeschool visit:  <a href="#">Homeschool Information</a></p> <p>Scholarship grant programs/voucher information is available via the <a href="#">NC State Education Assistance Authority</a></p>
<p><b>7) What rights do students with disabilities have based on the law?</b></p>	<p>For students suspected of or identified with a disability by the Individuals with Disabilities Education Act (IDEA), the following links provide important information regarding the procedural safeguards available to ensure a free, appropriate, public education.</p> <p><a href="#">Student Handbook</a></p> <p><a href="#">Policies Governing Services for children with disabilities</a></p> <p>The Exceptional Children Division of North Carolina Department of Public Instruction is looking for all children and youth ages birth through 21 with special needs who may not be receiving the help needed. These include children and youth with physical disabilities, emotional disabilities and/or intellectual disabilities, and children and youth with suspected disabilities who are highly mobile, migrant and/or homeless. If your child has a disability, or you suspect that he/she may have a disability please contact your child’s school or the Exceptional Children Director at 8601 McAlpine Park Drive Charlotte NC 28211 or call 704-295-0137. <a href="#">Project Child Find</a></p>

<p><b>8) What is the contact information for the schools and district office?</b></p>	<p>Parents and guardians may contact Charlotte Secondary School at (704) 295-0137.  <a href="http://Charlottesecondary.org">Charlottesecondary.org</a></p>
<p><b>9) What are some resources to support my child's health and wellbeing? What immunizations are required and when should they be scheduled?</b></p>	<p>Information on required health assessments and immunizations for students are available through the NC Department of Health and Human Services (NCDHHS)</p> <p><a href="#">Immunizations</a></p> <p><a href="#">Health Assessment</a></p> <p><a href="#">Annual Health Assessment and Immunization Compliance Reporting</a></p> <ul style="list-style-type: none"> <li>- Expected Immunization Schedules <ul style="list-style-type: none"> <li>- <a href="#">Kindergarten Entry Vaccine Requirements</a></li> <li>- <a href="#">Seventh Grade Entry Vaccine Requirements</a></li> <li>- <a href="#">Twelfth Grade Entry Vaccine Requirements</a></li> </ul> </li> </ul> <p>Information about <a href="#">Influenza</a>, <a href="#">Meningococcal disease</a>, and <a href="#">HPV</a> are accessible at the embedded links or on the School Health webpage.</p>